





Empowered lives.  
Resilient nations.

P.F.  
Oct 28, 2019  
D. Dina

### Responsible Party Agreement Face Sheet

1. Country: <b>Sudan</b>	
2. Name of Country Based Pooled Fund: <b>Sudan Humanitarian Fund ('SHF')</b>	
3. Name of Non-Governmental Organization (NGO): <b>[Almanar Voluntary Organization]</b> incorporated under the laws of <b>[Sudan]</b> with address at <b>[Al-amarat, Street no. 49, Square 10 O, House no.13- Khartoum- Sudan]</b>	
4. UNDP Country Office and its Address: <b>UNDP Sudan, House 7, Block 5 Gama'a Avenue, Khartoum, Sudan</b>	
5. Project Number and Title: <b>[SUD-19/HSD20/RE/N/NGO/14293]</b> <b>[Nutrition response to floods affected population in Mayo and Wadramli in Khartoum state]</b>	
6. Implementation Period: <b>[27-October-2019] 26-June-2020]</b>	
7. Budget: Up to the amount of USD <b>[201,337.42]</b> <b>[Two hundred one thousand, three hundred thirty-seven with 42/100 United States Dollars]</b>	
8. Information for NGO Bank Account into Which Funds Will Be Disbursed: Account Name: <b>ALMANAR VOLUNTARY ORGANIZATION</b> Account Title: <b>Current Account</b> Account Number: <b>5600-1-0-43513 / SDG</b> Bank Name: <b>Sudanese French Bank</b> Bank Address: <b>Head Quarter, Kasr Avenue, P.O Box: 2775 Khartoum</b> Bank SWIFT Code: <b>SUFRSDKH</b> Bank Code: <b>DK9530002188863127</b>	
9. Notices to NGO: Name: <b>Nadia Al-Altam</b> Address: <b>Amarat Street 49 House No 13 Block 10 O</b> Tel: <b>0912366037</b> Fax: Email: <b>ex-director@almanargroup.org</b>	10. Notices to UNDP: Name: <b>Selva Ramachandran</b> Address: <b>UNDP Sudan, House 7, Block 5 Gama'a Avenue, Khartoum, Sudan</b> Tel: Fax: Email:
11. Signed for <b>Almanar Voluntary Organization</b> by its Authorized Representative  Job Title: <b>Executive Director</b>  Date: <b>28/10/2019</b> Signature: 	
12. Signed for the <b>United Nations Development Programme</b> by its Authorized Representative  Job Title: <b>Resident Representative</b>  Date: <b>23.10.19</b> Signature: 	

NS

109

The following documents constitute the entire Agreement (the "Agreement") between the Parties and supersedes all prior agreements, understandings, communications and representations concerning the subject matter:

- this Face Sheet ("Face Sheet")
- [Special Conditions][*delete if no Special Conditions are identified*]
- Standard Terms and Conditions
- Annex A – Project Document (including the Work Plan)
- Annex B – Budget / NGO Technical and Financial Proposals

If there is inconsistency between any of the documents forming part of this Agreement, the Agreement will be interpreted in the above order of priority.

## STANDARD TERMS AND CONDITIONS

This **Responsible Party Agreement** (hereinafter referred to as the "Agreement") is made between the United Nations Development Programme, a subsidiary organ of the United Nations established by the General Assembly of the United Nations (hereinafter "UNDP"), and the Non-Governmental Organization named in block 3 of the Face Sheet (the "NGO," and together with UNDP, the "Parties").

WHEREAS UNDP and the NGO have, on the basis of their respective mandates, a common aim in the furtherance of needs based humanitarian action leading to early recovery, human security and sustainable human development;

WHEREAS pursuant to the Terms of Reference of the CBPF named in block 2 of the Face Sheet, UNDP has agreed to serve as a Managing Agent (hereinafter "MA") under projects financed by the CBPF, under the terms hereof, at the request of the Humanitarian Coordinator (hereinafter the "HC");

WHEREAS the project named in block 5 of the Face Sheet (the "Project") is financed by the CBPF;

WHEREAS UNDP may be entrusted with certain resources through the Fund for allocation to certain projects, and responsible for the proper management of these funds;

WHEREAS further to the foregoing, UNDP in its capacity as MA wishes to engage with the NGO, to implement activities (hereinafter the "Activities") and achieve deliverables (hereinafter the "Deliverables") within the time frames and pursuant to the budget set forth in the Work Plan which forms part of the Project Document (hereinafter the "Work Plan") for the Project;

WHEREAS the NGO, its status being in accordance with national regulations, is committed to the principles of participatory sustainable human development and development cooperation, has demonstrated the capacity needed for the activities involved, in accordance with the UNDP requirements for management, is apolitical and non-profit making;

WHEREAS the NGO understands and agrees that the overall goal of this Agreement is to contribute to producing the outputs and achieving the outcomes of the Project as set forth in the Project Document and in line with the CBPF's Country Specific Operational Manual for the Country indicated in block 1 of the Face Sheet (the "Country"), (hereinafter the "Operational Manual").

NOW, THEREFORE, on the basis of mutual trust and in the spirit of cooperation, the Parties have entered into this Agreement under the terms and conditions set forth herein.

### 1.0 Objectives and General Responsibilities of the Parties

1.1 The NGO agrees to carry out its responsibilities in accordance with the provisions of the present Agreement, and to undertake the Activities in accordance with UNDP rules and regulations as well as the Operational Manual and which form an integral part of the present Agreement.

1.2 Consistent with this objective, the NGO shall commence and implement the Activities and achieve the Deliverables with due diligence and efficiency, pursuant to the schedule set forth in the Work Plan, and in accordance with the terms and conditions of this Agreement. The Activities must be consistent with the regulations, rules, policies and procedures of UNDP.

1.3 All deadlines and time limits contained in this Agreement shall be deemed to be of the essence in respect of the implementation of the Activities and achievement of the Deliverables under this Agreement.

1.4 Any information or data provided by the NGO to UNDP for the purpose of entering into this Agreement, as well as the quality of the Activities, Deliverables and reports foreseen under this Agreement, will conform to the highest professional standards. The NGO will work under the overall coordination of the Humanitarian Coordinator (HC) of the United Nations in the Country.



1.5 The Parties shall on a regular basis keep each other informed of, and consult on matters pertaining to the implementation of the Activities and achievement of the Deliverables under this Agreement.

## **2.0 Standards of Conduct**

2.1 The NGO warrants that it has not and shall not offer any direct or indirect benefit arising from or related to the performance of the Agreement, or the award thereof, to any representative, official, employee or other agent of UNDP.

2.2 The NGO shall comply with all laws, ordinances, rules and regulations bearing upon the performance of its obligations under the Agreement. In addition, in the performance of the Agreement, the NGO shall comply with the Standards of Conduct set forth in the Secretary General's Bulletin ST/SGB/2002/9 of 18 June 2002, entitled "Regulations Governing the Status, Basic Rights and Duties of Officials other than Secretariat Officials, and Expert on Mission" and ST/SGB/2006/15 of 26 December 2006 on "Post-employment restrictions", and shall also comply with and be subject to the requirements of the following:

- (a) The UN Supplier Code of Conduct;
- (b) UNDP Policy on Fraud and other Corrupt Practices ("UNDP Anti-fraud Policy");
- (c) UNDP Office of Audit and Investigations (OAI) Investigation Guidelines;
- (d) UNDP Vendor Sanctions Policy; and
- (e) All security directives issued by UNDP.

2.3 The NGO acknowledges and agrees that it has read and is familiar with the requirements of the foregoing documents which are available online at [www.undp.org](http://www.undp.org) or at <http://www.undp.org/content/undp/en/home/operations/procurement/business/>. In making such acknowledgement, the NGO (Contractor) represents and warrants that it is in compliance with the requirements of the foregoing, and will remain in compliance throughout the term of this Agreement.

## **3.0 Financial Arrangements**

3.1 Pursuant to the budget contained in the Work Plan, UNDP shall make available to the NGO funds up to the maximum amount indicated in block 7 of the Face Sheet upon timely achievement of the Deliverables and in accordance with the milestones and schedule set forth in the Work Plan.

3.2 The amounts stated above shall not be subject to any adjustment or revision because of price or currency fluctuations, or the actual costs incurred by the NGO in the implementation of the Activities.

3.3 All payments shall be made by UNDP to the NGO bank account indicated in block 8 of the Face Sheet.

3.4 Payments effected by UNDP to the NGO shall be deemed neither to relieve the NGO of its obligations under this Agreement nor as acceptance by UNDP of the NGO's performance of the Activities.

3.5 The NGO shall notify UNDP about any expected budget variations. The NGO shall be authorized to make variations on any one budget sub-total line in the Work Plan in line with the provisions of the Operational Manual and not exceeding a 20% variance, provided that the maximum amount allocated by UNDP pursuant to paragraph 3.1 above, is not exceeded. The NGO will have to provide written endorsement (or no objection) from the HC for any variations exceeding the provisions of the Operational Manual.

3.6 UNDP shall not be liable for the payment of any expenses, fees, tolls, or any other costs not expressly provided for in the Work Plan, not authorized by UNDP pursuant to the preceding paragraph, or exceeding the maximum amount referred to in paragraph 3.1 above.

3.7 Unless otherwise agreed in writing by UNDP, the NGO shall return all unspent funds and income (including interest) to UNDP within one (1) month of completion of the Activities or termination of this Agreement, whichever is earlier.

3.8 Disbursement of funds by UNDP to the NGO is contingent upon the former's receipt and availability of donor contributions to the CBPF. The NGO agrees that UNDP shall have no responsibility therefor, or for payment of activities of the NGO in the absence of such funding.

#### 4.0 Refund

4.1 The NGO shall disburse the funds made available to it by UNDP and incur expenditures in connection with the Activities on the terms and conditions set forth in this Agreement and the Work Plan. In the event that the NGO disburses the funds or incurs expenditures in violation of this Agreement and/or the Work Plan, notwithstanding the availability or exercise of any other remedies under this Agreement, the NGO shall refund the amounts to UNDP not later than thirty (30) days after the NGO receives a written request for such refund from UNDP. Failing that, UNDP may deduct the amount of the requested refund from any payments due to the NGO under this Agreement.

#### 5.0 The NGO Personnel

5.1 The NGO shall be fully responsible and liable for all persons engaged by it in connection with the Activities, including employees, consultants, agents, accountants, advisers, and contractors (hereinafter the "NGO Personnel"). The NGO shall ensure that the NGO Personnel meet the highest standards of professional qualifications and competence necessary for the implementation of the Activities and achievement of the Deliverables under this Agreement, are free from any conflicts of interest related to the Activities, respect the local laws and customs, and conform to the highest standards of moral and ethical conduct.

5.2 The NGO Personnel shall not be considered in any respect as being the officials, personnel, employees, staff or agents of UNDP or the United Nations.

5.3 The NGO agrees and shall ensure that the NGO Personnel performing the Activities under this Agreement:

- a) Shall not seek nor accept instructions regarding the Project from any Government or other authority external to the NGO or UNDP;
- b) Shall refrain from any conduct that would adversely reflect on UNDP or the United Nations, and shall not engage in any activity that is incompatible with the aims, objectives or mandate of UNDP or the United Nations; and
- c) Shall not use information that is considered confidential without the prior written authorization of UNDP, as required by Article 13.0 below.

5.4 The NGO's decisions related to the NGO Personnel, including employment or dismissal, shall be free of discrimination on the basis of race, religion or creed, ethnicity or national origin, gender, sexual orientation, handicapped status, or other similar factors.

#### 6.0 Assignment

6.1 The NGO shall not assign, transfer, pledge or make other disposition of this Agreement or any part thereof, or any of the NGO's rights, claims or obligations under this Agreement except with the prior written consent of UNDP.



## **7.0 Procurement**

7.1 Procurement of goods, services and technical assistance required under the Work Plan will be conducted by the NGO in accordance with the principles of highest quality, transparency, economy and efficiency. Such procurement will be based on the assessment of competitive quotations, bids, or other proposals, unless otherwise consulted with and agreed in writing by UNDP.

## **8.0 Contracting**

8.1 In the event the NGO requires the services of contractors (including sub-recipients, sub-grantees), the NGO shall include these in the project workplan and will remain responsible for their acts and omissions in relation to the Activities as if they were the acts and omissions of the NGO. The terms of any contract with any such contractor shall be reflected in the project workplan and be subject to and conform to the provisions of this Agreement.

## **9.0. Equipment**

9.1 Unless otherwise agreed in writing between the Parties, any non-consumable supplies, equipment, vehicles and materials financed by UNDP or furnished by UNDP to the NGO under this Agreement (hereinafter the "Equipment") shall remain the property of UNDP.

9.2 The NGO shall be responsible for the proper custody, maintenance and care of the Equipment. It shall also maintain complete and accurate records of the Equipment, and shall regularly verify the inventory thereof. In addition, it shall purchase and maintain appropriate insurance for the Equipment in the amounts agreed upon between the Parties and incorporated in the budget contained in the Work Plan.

9.3 UNDP shall provide reasonable assistance to the NGO in connection with clearing the Equipment through customs at ports of entry into the country where the Activities are to be implemented.

9.4 In the event of damage, theft, loss or other forfeiture of the Equipment, the NGO shall provide UNDP with a complete written report supported, where appropriate, by a police report and any other evidence, giving full particulars of the events leading to the loss of, or damage to the Equipment.

9.5 UNDP may request compensation for the damaged, stolen, lost or otherwise forfeited Equipment, or the Equipment determined by UNDP to be degraded beyond normal wear and tear. If the NGO fails to compensate UNDP within thirty (30) days of UNDP's request, UNDP may deduct the amount thereof from any payments due to the NGO under this Agreement.

## **10.0 Copyrights, Patents, and Other Proprietary Rights**

10.1 Except as may be otherwise agreed by the Parties in this Agreement, UNDP shall be entitled to all intellectual property and other proprietary rights including, but not limited to, patents, copyrights, and trademarks, with regard to products, processes, inventions, ideas, know-how, or documents and other materials which the NGO has developed for UNDP under this Agreement and which bear a direct relation to, or are produced, prepared or collected in consequence of, or during the course of, the performance of this Agreement. The NGO acknowledges and agrees that such products, documents and other materials constitute works made for hire for UNDP.

10.2 The NGO shall be responsible for obtaining any licenses and permits required by national laws in connection with the Activities. UNDP shall cooperate as appropriate and necessary.

## **11.0 Reporting**

11.1 The NGO shall report to UNDP on the implementation of the Activities and achievement of the Deliverables under this Agreement. Each report must be written in the English language (and/or the working language of UNDP/programme country as agreed with UNDP).

11.2 The NGO shall provide UNDP with narrative reports on the progress, activities, achievements and results of the Project, as agreed between the Parties and in line with the provisions of the Operational Manual and must, *inter alia*, contain information on:

- a) Activities carried out under the Agreement during the reported period;
- b) Progress towards achieving the Deliverables during the reported period;
- c) Corresponding indicators, baselines, sources of data, and data collection methods; and
- d) Any new issues, risks, challenges and opportunities that should be considered in implementing the Activities.

11.3. The NGO shall prepare a financial report in line with HACT Framework as implemented by UNDP.

11.4 The NGO shall provide such additional reports related to the Activities as may be reasonably required by UNDP under its regulations, rules, policies and procedures.

## **12.0 Maintenance of Records**

12.1 The NGO shall keep accurate and up-to-date records and documents, including original invoices, bills, and receipts pertinent to each transaction related to the Activities under this Agreement.

12.2 The NGO shall promptly disclose to UNDP any income, including interest, arising from the Activities. Such income shall be reflected in a revised Work Plan and recorded as accrued income to UNDP, unless otherwise agreed by the Parties.

12.3 Upon completion of the Activities, or the termination of this Agreement, the NGO shall maintain the records for a period of at least five (5) years, unless otherwise agreed by the Parties.

## **13.0 Confidentiality**

13.1 Information and data that is considered proprietary by either Party and that is delivered or disclosed by one Party to the other Party during the term of this Agreement shall be considered confidential and shall be handled pursuant to the UNDP Information Disclosure Policy, not attached hereto but known to and in the possession of the Parties.

13.2 The NGO may disclose information to the extent required by law, provided that and without any waiver of the privileges and immunities of the United Nations, the NGO will give UNDP sufficient prior notice of a request for the disclosure of information in order to allow UNDP to have a reasonable opportunity to take protective measures or such other action as may be appropriate before any such disclosure is made.

13.3 UNDP may disclose information to the extent required pursuant to the Charter of the United Nations, resolutions or regulations of the General Assembly, or rules promulgated by the Secretary-General of the United Nations.

13.4 These obligations shall not lapse upon completion of the Activities or termination of this Agreement, whichever is earlier.

## **14.0 Insurance and Liabilities to Third Parties**

14.1 The NGO shall provide and thereafter maintain insurance against all risks in respect of its property and any equipment used in connection with the Activities under this Agreement.



14.2 The NGO shall provide and thereafter maintain all appropriate workmen's compensation insurance, or the equivalent, with respect to the NGO Personnel to cover claims for personal injury or death in connection with this Agreement.

14.3 The NGO shall also provide and thereafter maintain liability insurance in an adequate amount to cover third party claims for death or bodily injury, or loss of or damage to property, arising from or in connection with the Activities, as well as the use of the Equipment owned or leased by the NGO or the NGO Personnel, or furnished or financed by UNDP pursuant to Article 9.0 above.

#### **15.0 Indemnity**

15.1 The NGO shall indemnify, hold and save harmless, and defend, at its own expense, UNDP, its officials and persons performing services for UNDP from and against all suits, claims, demands, and liability of any nature or kind, including their costs and expenses, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) or relating to acts or omissions of the NGO, including the NGO Personnel, under this Agreement. This provision shall extend, *inter alia*, to claims and liability in the nature of workmen's compensation, damage to property or other hazards that may be suffered by the NGO Personnel as a result of their services pertaining to the Activities, products liability and liability arising out of the use of patented inventions or devices, copyrighted material or other intellectual property by the NGO or the NGO Personnel.

#### **16.0 Tax Exemptions**

16.1 Article II Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, *inter alia*, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize the United Nations' exemption from such taxes, duties or charges, the NGO shall immediately consult with UNDP to determine a mutually acceptable solution.

16.2 Accordingly, the NGO authorizes UNDP to deduct from the NGO's invoice any amount representing such taxes, duties or charges, unless the NGO has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically provided written authorization to the NGO to pay such taxes, duties or charges under protest. In that event, the NGO shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

#### **17.0 Security and Anti-Terrorism**

17.1 The responsibility for the safety and security of the NGO and the NGO Personnel and property, as well as of the Equipment and other UNDP property in the NGO's custody, shall rest with the NGO.

17.2 UNDP reserves the right to verify whether the necessary security arrangements are in place, and to suggest modifications thereto when necessary.

17.3 The NGO agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received under this Agreement are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via <http://www.un.org/sc/committees/1267/1267.htm>. This provision must be included in all contracts entered into under this Agreement.

#### **18.0 Audit and Investigations**

18.1 In order to determine whether funds transferred to a NGO have been and are being used for their intended purpose and in accordance with the project documents, including the work plan, UNDP as a MA will regularly perform spot checks (financial monitoring) and scheduled audits, as part of risk-based assurance activities under HACT Framework.



18.2 All payments made by UNDP under this Agreement shall be subject to a post-payment audit by auditors, whether internal or external, of UNDP or by other authorized and qualified agents of UNDP at any time during the term of this Agreement and for a period of five (5) years following the completion of the Activities or the termination of this Agreement.

18.3 The NGO acknowledges and agrees that, from time to time, UNDP may conduct investigations relating to any aspect of this Agreement or the selection of the NGO as a responsible party, the obligations performed under this Agreement, and the operations of the NGO generally relating to the performance of this Agreement. The right of UNDP to conduct an investigation and the NGO's obligation to comply with such an investigation shall not lapse upon completion of the Activities or the termination of this Agreement, whichever is earlier.

18.4 The NGO shall provide its full and timely cooperation with any post-payment audits or investigations. Such cooperation shall include, but shall not be limited to, the NGO's obligation to make available the NGO Personnel and any relevant documentation for such purposes at reasonable times and on reasonable conditions, and to grant to UNDP access to the NGO's premises at reasonable times and on reasonable conditions. The NGO shall cause the NGO Personnel to reasonably cooperate with any post-payment audits or investigations carried out by UNDP hereunder.

18.5 UNDP shall be entitled to a refund from the NGO for any amounts shown by audits and investigations to have been paid by UNDP other than in accordance with the terms and conditions of this Agreement.

#### **19.0 Force Majeure**

19.1 In the event of, and as soon as possible after, the occurrence of any cause constituting *force majeure*, the Party affected by it shall give the other Party notice and full particulars in writing of such occurrence. If the affected Party is thereby rendered unable, in whole or in part, to perform its obligations or meet its responsibilities under this Agreement, the Parties shall consult on the appropriate action to be taken, which may include termination of this Agreement by UNDP pursuant to Article 29.0, or termination of this Agreement by the NGO with at least seven (7) days written notice of such termination.

19.2 In the event that this Agreement is terminated owing to causes constituting *force majeure*, the provisions of Article 29.0 below, shall apply.

19.3 *Force majeure* as used herein means any unforeseeable and irresistible act of nature, any act of war (whether declared or not), invasion, revolution, insurrection, terrorism, or any other acts of a similar nature or force, provided that such acts arise from causes beyond the control and without the fault or negligence of the Party invoking *force majeure*. The NGO acknowledges and agrees that, with respect to any obligations under this Agreement that the NGO must perform in areas in which the United Nations is engaged in, preparing to engage in, or disengaging from any peacekeeping, humanitarian or similar operations, any delays or failure to perform such obligations arising from or relating to harsh conditions within such areas, or to any incidents of civil unrest occurring in such areas, shall not, in and of itself, constitute *force majeure* under this Agreement.

#### **20.0 Use of the Name, Emblem and Official Seal of UNDP**

20.1 The NGO shall only use the name (including abbreviations), emblem or official seal of the United Nations or UNDP in direct connection with the Activities under this Agreement and upon receiving prior written consent of UNDP. Under no circumstances shall such consent be provided in connection with the use of the name (including abbreviations), emblem or official seal of the United Nations or UNDP for commercial purposes or goodwill.

20.2 The Parties shall cooperate in any public relations or publicity exercises when UNDP deems these appropriate or useful.



no authority to award punitive damages. In addition, unless otherwise expressly provided in the Agreement, the arbitral tribunal shall have no authority to award interest in excess of the London Inter-Bank Offered Rate (“LIBOR”) then prevailing, and any such interest shall be simple interest only. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such dispute, controversy, or claim.

## **29.0 Termination of this Agreement**

29.1 The Parties recognize that successful implementation and completion of the Activities and achievement of the Deliverables are of paramount importance, and that UNDP may find it necessary to terminate or to modify the Activities, should circumstances arise that jeopardize successful completion of the Project. The provisions of the present Article shall apply to any such situation.

29.2 UNDP shall consult with the NGO if any circumstances arise that, in the judgment of UNDP, interfere or threaten to interfere with the successful implementation or completion of the Activities, or achievement of the Deliverables. For its part, the NGO shall promptly inform UNDP of any such circumstances that might come to its attention. The Parties shall cooperate towards the rectification or elimination of the circumstances in question and shall exert all reasonable efforts to that end, including prompt corrective steps by the NGO, where such circumstances are attributable to it or within its responsibility or control. The Parties shall also cooperate in assessing the consequences of possible termination of this Agreement on the beneficiaries of the Project.

29.3 UNDP may, at any time after occurrence of the circumstances in question, and after appropriate consultations with the NGO, suspend or terminate this Agreement by written notice to the NGO, without prejudice to the initiation or continuation of any of the measures envisaged in the preceding paragraph.

29.4 Upon receipt of a notice of termination by UNDP under the present Article, the NGO shall take immediate steps to terminate the Activities under this Agreement, in a prompt and orderly manner, so as to minimize losses and further expenditures. The NGO shall undertake no forward commitments and shall return to UNDP, within thirty (30) days, all unspent funds made available to it by UNDP under Article 3.0, and the Equipment financed by UNDP or furnished to it by UNDP pursuant to Article 9.0.

29.5 In the event of termination by UNDP under this Article 29.0, UNDP shall only reimburse the NGO the costs incurred in connection with the Activities carried out in accordance with the terms and conditions of this Agreement. Such reimbursement, when added to the amounts previously made available to the NGO by UNDP in accordance with Article 3.0 above, shall not exceed the maximum amount of funds referred to in paragraph 3.1 of that Article. Any reimbursement not requested within six months after termination of the Agreement will not be considered by UNDP.

29.6 Following the termination, in the event UNDP decides to transfer the responsibilities of the NGO for the Activities to another entity, the NGO shall cooperate with UNDP and the other entity to ensure the orderly transfer of such responsibilities.

29.7 Notwithstanding anything in this Agreement to the contrary, UNDP may terminate this Agreement at any time without having to provide any justification therefore upon thirty (30) days’ advance written notice to the NGO.

## **30.0 Notices**

30.1 Any notice, request, document, report, or other communication submitted by either the NGO or UNDP shall be in writing and sent to the other party at the address information set forth in block 9 or block 10 of the Face Sheet, as appropriate.

## **31.0 Survival**

31.1 The provisions of Article 4.0 (Refund), Article 5.0 (The NGO Personnel), Article 7.0 (Procurement), Article 9.0 (Equipment), Article 10.0 (Copyrights, Patents, and Other Proprietary Rights), Article 11.0 (Reporting), Article 12.0 (Maintenance of Records), Article 13.0 (Confidentiality), Article 15.0 (Indemnity), Article 18.0 (Audit and



Investigations), Article 21.0 (Privileges and Immunities), and Article 28.0 (Dispute Settlement) shall survive and remain in full force and effect regardless of the expiry of the Project term or the termination of this Agreement.

**32.0 Other NGO Representations and Warranties**

32.1 The NGO represents and warrants that: (a) it is a legal entity validly existing under the laws of the jurisdiction in which it was formed and it has all the necessary powers, authority and legal capacity to: (i) own its assets, (ii) conduct Project activities, and (iii) enter into this Agreement; and (b) this Agreement has been duly executed and delivered by the NGO and is enforceable against it in accordance with its terms.

**33.0 Entry into Force, Duration, Extension and Modification of this Agreement**

33.1 This Agreement shall enter into force on the date of its signature by both the NGO and UNDP, acting through their duly Authorized Representatives identified in blocks 11 and 12 of the Face Sheet, and terminate on the Implementation Period end date indicated in block 6 of the Face Sheet.

33.2 Should it become evident to the NGO during the implementation of the Activities that an extension beyond the Implementation Period end date set forth in block 6 of the Face Sheet will be necessary to achieve the Deliverables, the NGO will provide UNDP with a copy of the HC's approval of the NGO's request for a no-cost extension two weeks before the Implementation Period end date. The approval of any extensions beyond the Implementation Period end date are contingent on the foregoing.

33.3 This Agreement, including its Annexes, may be modified or amended only by written agreement between the Parties.

33.4 Failure by either Party to exercise any rights available to it, whether under this Agreement or otherwise, shall not be deemed for any purposes to constitute a waiver by the other Party of any such right or any remedy associated therewith, and shall not relieve the Parties of any of their obligations under the Agreement.





**1. PROJECT INFORMATION**

**Organization :** Almanar Voluntary Organization  
**Allocation Type :** 2019 - SHF Reserve for Emergencies  
**Project Title :** Nutrition response to floods affected population in Mayo and Wadramli in Khartoum state  
**Fund Code :** SUD-19/HSD20/RE/N/NGO/14293  
**Cluster :**

Primary Cluster	Sub Cluster	Percentage
NUTRITION		100.00
		100

**Project Allocation :** 8 + 3 Allocation      **Allocation Type Category :** Special allocations  
**Project Budget in US\$ :** 201,337.42      **Planned project duration :** 8 Months  
**Planned Start Date :** 01/11/2019      **Planned End Date :** 30/06/2020  
**Actual Start Date:** 27/10/2019      **Actual End Date:** 26/06/2020

**Project Summary :** An estimated 32,060 people were affected—including eight deaths—by heavy rains and flash floods in Mayo, Omdurman and Ombada areas (Mayo, El Nasr, El Kaddisia and the "open area" refugee site Dar Es Salam) as well as the localities of Sharq el Nile (Umdow, Haj Youssif areas where two people died) Karrari and Khartoum North (Al Gaili, Wad Ramli areas). The inter-sector coordination group led by OCHA undertook a rapid assessment to three locations in Khartoum to get an overall understanding of the needs, response and gaps of the people affected by the floods. The teams visited Mayo, Al Gaili and Al Salaama areas and had had focus group discussions, key informant interviews and also visited schools, health and nutrition centres as well as some affected households.

The intervention aims to support affected people and children to save lives via providing lifesaving nutrition intervention including treatment and preventive services the support will target most affected and vulnerable people in Gaboush and Dar Alnaeem area. The intervention will be provided through Almanar National voluntary organization working in Mayo area & Wd-Ramly with IDPs, SSR and host communities by implementing construction of one shelter in Wadramly PHC , and rehabilitation and furnishing of the two centers in two target areas; screening for 4,256 (2,511 Girls, 1,745 Boys) (765 Girls, 735 Boys per each area) under 5 children for SAM detection in Mayo and Wramly H/N Centers, admit, trace and treat 2000 (1020 Girls, 980 Boys) SAM children (510 Girls, 490 Boys per each area) in Mayo & Wadramly in Khartoum state, 104 nutrition mobile OTP in Mayo and Wadramly areas, to reach beneficiaries at the inaccessible areas. The nutritionist and community health promoters conduct home visits to the beneficiaries within the catchment areas to readmit the defaulted children in the program, reaching new SAM cases in their areas, 80 cleaning campaigns in Mayo area; develop 60 IYCF mothers support groups from the communities 600 mothers(breast feeding groups, group of mothers with malnourished children, grandparents group) to help empowering Mothers to solve issues related to the nutrition with focus on IYCF practices and knowledge in the two areas ( 600 mothers ( 300 in each area))(Mayo & Wad Ramly) (support group providing basic health education in an interactive participatory manner during series of sessions; provide 9600 individuals (4800 women and 4800 men) in the two target areas (8,064 in Mayo area, 4,032 men, and 4,032 women) and 1,536 in Wadramly area (768 men, and 768 women)) with awareness raising sessions including communicable diseases, breast feeding, complementary feeding, immunization, hand washing, using of mosquito bed nets, distribution of oral dehydration salts, distribution of soap, importance of education, HIV/AIDs and GBV; provide Training in CMAM for OTPs 11 technical staff (5 per area + 1 nutrition officer for the two areas(6 women, 5 men))

To ensure the timely support SC CO will work closely with local authorities and implementing partner to coordinate the activities and ensure a rapid implementation.

**Other funding secured for the same project (to date) :**

Other Funding Source	Other Funding Amount

**Organization focal point contact details :**

Name	Title	Email	Phone
Nadia Ali Eltoum	Executive Director	ex.director@almanargroup.org	+249912366037
Nada Eltayeb	Health & Nutrition Manager	nutrition.manager@almanargroup.org	+249912933306





## 2. COUNTRY CONTEXT & FUNDING

### 1. Does specific needs assessment exist for this project?

A rapid situation analysis was conducted by Pan health care and Almanar organizations On the 26th August 2019; area where 2010 households displaced from the village to the nearest safe place attached to the high road at the eastern side approx. 20km. currently not all of the displace community is in the camp as mentioned by the group leader around 4.000-5.000 population are staying the camp.

The coping mechanisms such as reducing meal frequency and quantity along with poor dietary diversity are likely to affect the nutrition status of these families. Some women indicated they were having difficulties due to insufficient breastmilk. Based on the discussions with mothers, there are some cases of diarrheal diseases among children, which will likely exacerbate their health, and nutrition status. There are two voluntary service centers, but the quality of service remains poor. Some informal health centre has been set up at the primary school but does not have medicines and health records. Increasing cases of diarrhea and skin diseases are being reported to the clinic. Affected population residing in the school reported a higher number of cases especially in children under 5 years of age. In terms of sanitation, the latrines were destroyed in Mayo and the area is becoming a breeding site for flies and mosquitos and a source of concern. A number of animals also died as a result of the flooding and disposal of carcasses is big challenge.

According to inter-sectoral assessment report in Khartoum state the gap in nutrition is outstanding, no services available for the most flood affected area in Gaboush, Dar Alnaeem and Wadramly. According to community MUAC screening carried out by Almanar Organization in June, July and August, around 51 severe malnutrition cases identified in Gaboush and Dar Alnaeem areas and referred to OTP site in Mandella. High caseload in Mandela OTP site, the average monthly admission in the site is 240 SAM cases. Significant gap in treatment of malnutrition services in Khartoum. There is a gap in mass MUAC screening for identification and referral of severe malnutrition children. IYCF-E services to protect and support optimal child feeding practices during emergency.

According to Sudan situation report (OCHA, august 29th), the Sudanese Armed Forces (SAF) distributed emergency household supplies in Al Gaili, Wadramly and Mayo areas. The international NGO Italian Cooperation distributed 500 plastic sheets in the Mayo area. The response in nutrition is not yet reported.

### 2. Grant Request Justification

Heavy rain hit Khartoum town recently causing flash floods in different areas in Mayo, Gaily, Wadramly and Alsalama. According to the situation report of inter sector coordination assessment led by OCHA on September 2019, approximately 32,060 people were affected by heavy rains and flash flood. In regards to Khartoum most affected areas are North Khartoum (Eljeli and Wadramli) , Omduraman (Ombada, Dara Alslam camp) and South Khartoum (Mayo, Elslam and Eid Hussien). Eight deaths in Mayo, Omdurman and Ombada areas (Mayo, El Nasr, El Kaddisia and the "open area" refugee site Dar Es Salam) as well as the localities of Sharq el Nile (Umdow, Haj Youssif areas where two people died) Karrari and Khartoum North (Al Gaili, Wad Ramli areas).

Mayo area is about 15 km south of Khartoum at Jebel Awlia locality – El Nasir Administrative Unit. It comprised of number of informal settlements, including Gaboush A, Gaboush B, Gaboush G, Gaboush D, Mandella, Angola, Mayo SQ 12, 8, and 7. About 11,200 families of ethnicities inhabit the area and the majority are from Darfur and South Kordofan. Gaboush and Dar Alnaim are the most affected area by flashflood in Mayo with 2,342 houses totally collapsed or washed away and 1,688 houses partially damaged.

In Mayo area there is only one Outpatient Therapeutic Program (OTP) in Mandella run by Almanar National Organization (AMVO). MUAC screening was carried out in August 2019 by AMVO and covered Mandela and Gaboush areas. 11 cases of severe acute malnutrition (SAM), 22 cases of moderate acute malnutrition were reported from Gaboush. Travel time or distance to closest OTP service is also a challenge.

The heavy rains and flash floods hit the Khartoum has negative impact on the population, the following are justification related to nutrition intervention.

- 1- Deterioration in hygiene and sanitation may create situation that increased vulnerability and can lead to arise in nutrition in a short time frame in Mayo and Wadramly. The admission in Mandela OTP site increased, the average monthly admission is 240 malnutrition cases and 8 severely malnourished children with complication were referred to inpatient care (Almanar OTP monthly report).
- 2- Malnutrition services for flood-affected population in Gaboush and Dar elnaiem and Wadramly areas are not accessible. The OTP site located in Mandella 8 km away from the affected area in Gaboush. In Wad Ramly, there is only one health center and no OTP for nutrition services
- 3- In Mayo area, there are two voluntary service centers, but the quality of service remains poor. Some informal health centre has been set up at the primary school but does not have medicines and health records. Increasing cases of diarrhea and skin diseases are being reported to the clinic. IDPs population residing in the school reported a higher number of cases especially in children under 5 years of age.
- 4- Approximately 4,000 houses were reported either partially or completely damaged in Mayo. Finding safe and private place for protecting optimal feeding practices for children under 24 months is considered challenge for flood-affected families.
- 5- As reported by MOH death toll the 27 of August were 62 cases, Khartoum is considered as high-risk area. In regard to Khartoum most affected areas are north Khartoum (Eljeli and Wdramli), Omduraman (Ombada, Dara Alslam camp) and south Khartoum (Mayo, Elslam and Eid hussien).

### 3.Link with allocation strategy :

Proposed activities are in line with the Strategic Objectives of the 2018 HRP contributing to Outcome 2 by providing displaced people, refugees, returnees and vulnerable host communities with health and nutrition proposed interventions to serve the population affected by manmade disaster (flood) and to ensure accessibility to the basic services as well as increasing access to healthcare services through pancare organization who provides health services. Mitigate risks and withstand shocks and stresses of most vulnerable households, groups, and communities. Proposed activities will focus on supporting OTP direct service delivery in 2 centers (OTP in Mayo & PHC in Wadramli) with a focus on contributing to a reduction in maternal and <5 child mortality and morbidity; supporting community health; strengthening links among communities, facilities and government and ensuring effective referral services. The project targeted geographical locations in Khartoum state (Mayo & Wadramli) accommodates high numbers of people in need from mothers and U5 children, and is within the identified boundaries for achieving the first thematic priority (i.e. saving lives) for SHF in its strategic response plan. The project activities are designed to promote gender equity, positively impact the environment, address HIV/AIDS and ensure multi-sectoral programming, and protection mainstreaming



### 3.LOGICAL FRAMEWORK

#### Overall project objective

To reduce morbidity and mortality of vulnerable girls, boys, women and men in emergency situations by improving access to quality preventative and curative primary health care services as well as nutrition services for flood affected populations in Khartoum State.

#### Logical Framework details for NUTRITION

Cluster objectives	Strategic Response Plan (SRP) objectives	Percentage of activities
Provide life-saving nutrition interventions to those affected by new emergencies, or those living in newly accessible areas.	Outcome 1: LIFESAVING: Displaced populations, refugees, returnees and host communities meet their basic needs and/or access essential basic services while increasing their self-reliance	100

**Contribution to Cluster/Sector Objectives :** The project contributed to the sector objective through implementing the nutrition proposed interventions to serve the population affected by natural disaster (flood) and to ensure accessibility to the basic services as well as increasing access to nutrition services.

#### Outcome 1

Population affected by natural or manmade disasters receive timely assistance during and in the aftermath of shock.

#### Output 1.1

##### Description

People in need have equal, sustainable access to quality basic services.

##### Assumptions & Risks

Availability of RUTF ,routine drugs (amoxicillin,..etc) and well trained staff, Almanar has contracts with several of medical suppliers so regarding the drugs, AMVO will ensure the availability of routine drugs.  
Regarding the RUTF, AMVO will ensure close and earlier communication and coordination with Nutrition sector and MoH as we have monitoring system for RUTF consumption which will allow Almanar to request the RUFT before shortage happen.

#### Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.1.1	NUTRITION	% of boys and girls 0-59 months with SAM cured among the discharged children (target >75% according to SPHERE)					75
<b>Means of Verification :</b> Monthly reports, attendance							
Indicator 1.1.2	NUTRITION	% of boys and girls 0-59 months SAM deaths among the discharged children (target < 10% according to SPHERE)					10
<b>Means of Verification :</b> Monthly reports.							
Indicator 1.1.3	NUTRITION	# of mobile OTP conducted in the two target areas					104
<b>Means of Verification :</b> Monthly reports.							
Indicator 1.1.4	NUTRITION	# of cleaning campaigns conducted					80
<b>Means of Verification :</b> Monthly Reports							
Indicator 1.1.5	NUTRITION	# of children U5 screened and refer for treatment to the OTP &PHC in the two areas.			1,74 5	2,51 1	4,256
<b>Means of Verification :</b> Registration cards, monthly reports.							
Indicator 1.1.6	NUTRITION	% of boys and girls 0-59 months with SAM defaulted among the discharged children (target <15% according to SPHERE)					14

**Means of Verification :** Monthly reports, OTP registration book

#### Activities

##### Activity 1.1.1

Screening for 4,256 (2511 Girls, 1745 Boys) (1255 Girls, 873 Boys per each area) under 5 children for SAM detection in Mayo and Wramly H/N Centers

##### Activity 1.1.2

Admit, trace and treat 2000 (1020 Girls, 980 Boys) SAM children (510 Girls, 490 Boys per each area) in Mayo & Wadramly in Khartoum state.

**Activity 1.1.3**

Conduct 13 nutrition mobile OTP per month in Mayo and Wadramly areas, to reach beneficiaries at the inaccessible areas. The nutritionist and community health promoters conduct home visits to the beneficiaries within the catchment areas to readmit the defaulted children in the program, reaching new SAM cases in their areas.

**Activity 1.1.4**

Conduct 80 cleaning campaigns in Mayo area.

**Activity 1.1.5**

construction of one shelter in Wadramly PHC , and rehabilitation and furnishing of the two centers in two target areas.

**Output 1.2****Description**

mother /care takers of girls and boys 6-59 months , staff and community health wrkers who received IYCF counselling services , AWRs and training in the two target areas.

**Assumptions & Risks**

Availability of facilitators

**Indicators**

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.2.1	NUTRITION	Number of support groups established.					60
<b>Means of Verification :</b>							
Indicator 1.2.2	NUTRITION	# of community members attended awareness raising sessions	4,800	4,800			9,600
<b>Means of Verification :</b> Attendance,reports							
Indicator 1.2.3	NUTRITION	Number of technical staff and community outreach volunteers trained in different nutrition subjects (CMAM Package, IYCF, NiE)	25	26			51

**Means of Verification :****Activities****Activity 1.2.1**

Develop 60 IYCF mothers support groups from the communities 600 mothers(breast feeding groups, group of mothers with malnourished children, grandparents group) to help empowering Mothers to solve issues related to the nutrition with focus on IYCF practices and knowledge in the two areas ( 600 mothers ( 300 in each area))(Mayo & Wad Ramly) (support group providing basic health education in an interactive participatory manner during series of sessions.

**Activity 1.2.2**

Provide 9600 individuals (4800 women and 4800 men) in the two target areas (8,064 in Mayo area, 4,032 men, and 4,032 women) and 1,536 in Wadramly area (768 men, and 768 women)) with awareness raising sessions including communicable diseases, breast feeding, complementary feeding, immunization, hand washing, using of mosquito bed nets, distribution of oral dehydration salts, distribution of soap, importance of education, HIV/AIDs and GBV

**Activity 1.2.3**

Provide Training in CMAM for OTPs 11 technical staff (5 per area + 1 nutrition officer for the two areas(6 women, 5 men))

**Activity 1.2.4**

Provide training in CMAM for 40 Community Health Volunteers in the 2 targeted Areas .  
20 CHPs in Mayo (10 women, 10 men).  
20 CHPs in Wadramly (10 women, 10 men).

**Additional Targets :**



#### 4. WORK PLAN

Activitydescription	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
											1	2	3
		4	5	6	7	8	9						
Activity 1.1.1: Screening for 4,256 (2511 Girls, 1745 Boys) (1255 Girls, 873 Boys per each area) under 5 children for SAM detection in Mayo and Wramly H/N Centers	2019										X	X	X
	2020	X	X	X	X	X							
Activity 1.1.2: Admit, trace and treat 2000 (1020 Girls, 980 Boys) SAM children (510 Girls, 490 Boys per each area) in Mayo & Wadramly in Khartoum state.	2019										X	X	X
	2020	X	X	X	X	X							
Activity 1.1.3: Conduct 13 nutrition mobile OTP per month in Mayo and Wadramly areas, to reach beneficiaries at the inaccessible areas. The nutritionist and community health promoters conduct home visits to the beneficiaries within the catchment areas to readmit the defaulted children in the program, reaching new SAM cases in their areas.	2019										X	X	X
	2020	X	X	X	X	X							
Activity 1.1.4: Conduct 80 cleaning campaigns in Mayo area.	2019											X	X
	2020	X	X	X	X	X							
Activity 1.1.5: construction of one shelter in Wadramly PHC , and rehabilitation and furnishing of the two centers in two target areas.	2019										X	X	X
	2020												
Activity 1.2.1: Develop 60 IYCF mothers support groups from the communities 600 mothers(breast feeding groups, group of mothers with malnourished children, grandparents group) to help empowering Mothers to solve issues related to the nutrition with focus on IYCF practices and knowledge in the two areas ( 600 mothers ( 300 in each area))(Mayo & Wad Ramly) (support group providing basic health education in an interactive participatory manner during series of sessions.	2019												X
	2020	X	X	X	X	X							
Activity 1.2.2: Provide 9600 individuals (4800 women and 4800 men) in the two target areas (8,064 in Mayo area, 4,032 men, and 4,032 women) and 1,536 in Wadramly area (768 men, and 768 women)) with awareness raising sessions including communicable diseases, breast feeding, complementary feeding, immunization, hand washing, using of mosquito bed nets, distribution of oral dehydration salts, distribution of soap, importance of education, HIV/AIDs and GBV	2019										X	X	X
	2020	X	X	X	X	X							
Activity 1.2.3: Provide Training in CMAM for OTPs 11 technical staff (5 per area + 1 nutrition officer for the two areas(6 women, 5 men))	2019										X	X	X
	2020												
Activity 1.2.4: Provide training in CMAM for 40 Community Health Volunteers in the 2 targeted Areas . 20 CHPs in Mayo (10 women, 10 men). 20 CHPs in Wadramly (10 women, 10 men).	2019										X	X	X
	2020												

## 5. TARGETED AFFECTED PERSONS AND LOCATIONS

Directly Affected persons include the following

Beneficiary Type	Directly Affected Persons Details	Men	Women	Boys	Girls	Total
Host Communities		1994	2385	1593	1658	7630
Internally Displaced People		1820	1955	551	574	4900
Refugees		1011	1086	306	318	2721
	<b>Total</b>	<b>4825</b>	<b>5426</b>	<b>2450</b>	<b>2550</b>	<b>15251</b>

Persons with Disabilities :

Men	Women	Boys	Girls	Total
0	0	0	0	0

Indirect Beneficiaries :

consist of staff and community health promotors in the project locations in addition to mother and fathers of under 5 children of malnourished children.

## 6. PARTICIPATION OF AND ACCOUNTABILITY TO THE AFFECTED POPULATION

### Accountability to Affected Persons

Accountability will be ensured across the activities in this project through establishment of complaints and response mechanisms at project level aimed at ensuring that the voices of the affected populations will be heard. The existing community committees and community leaders will be actively engaged at all levels of the project including management, monitoring and evaluation. Complaints handling mechanisms will be established to ensure that complaints are comprehensively analysed and responded to with the beneficiaries getting feedback on a monthly basis. These committees are expected to be gender and ability sensitive with the inclusion of both males, females, elderly and people with disabilities to ensure that all voices, including those of the marginalized are heard, equality and equity are realized with regards to access to services that will be provided by the project. Project staff will ensure adequate consultation with the communities to ensure that existing complaints handling mechanisms are incorporated into the complaints and response mechanisms to be established by the project.

### Protection Mainstreaming and GBV

One of the most significant factors, which is increasingly recognized as an integral component of UN programming, is the gender equality and protection of girls and women. Inequalities between the sexes typically reflect, and can increase, vulnerabilities of young girls, teens, may face different protection risks, have different needs and choices, and possess different skills, knowledge and coping strategies. The project activities, all throughout the execution, will aim to ensure community participation through the project cycle, capacity and vulnerability analysis, reduce the level of exploitation to women and promote protection of girls in communities and families with the support of legal and traditional protection systems. The project will use and advocate for Minimum Standards of Protection package amongst the targeted communities all through the project implementation. This project through the referral pathway will ensure that women, girls and boys victims of S/GBV, elderly, disables and their families and guardians are fully aware of the available nutrition and health services around them. Almanar will ensure the services locations are safe and accessible to all without discrimination, and ensure that the beneficiaries receiving services in dignity and confidentiality.

### GAM Reference Number

G967316989

### Gender with Age Marker Code

Code	Genders Mainstreaming Targets Everyone	Target Action Targets a defined group
4	Likely to contribute to gender equality, including across age groups	Main programme purpose is increasing gender equality, including across age groups

## 7.RISK MANAGMENT

### Risk Managment

Khartoum State is still remaining as one of the top states as it needs more humanitarian response specially in the last emergency situation of floods which affected the targeted sites; some of proposed risks might appear during project implementation, such as: the risk of potential eruption of conflict and heightened security, availability of LGAs to take part in the activities, Community willingness to take part in the activities and high inflation following the submission of the proposal, and over the implementation. In addition to limited cash withdraw from the banks. For all the mentioned risks, Almanar has the capacity working with IDPs communities, Local Government Authorities and willing to mitigate the risk of law interest of participation of community and LGAs. Also Almanar is trying as much as possible to find the suppliers who can deal with cheques rather than cash to mitigate the issue of limited availability of cash. For the risk of high inflation, AMVO will contact the SHF and work together to find the best solution for that.

### Access

At the moment, and although the recent floods affected the roads but the targeted areas are still accessible, with some limitations as in the stat up of the project the organization should sign the TA at Khartoum level. Almanar as one of the national NGOs have to follow a routine procedures of getting permissions to project sites and almost receive the permission within 3 days from the related authorities. The technical staff seconded from MoH can stay without permit. The possibility of and inaccessibility and suspension of activities lightly can happen in case of serious insecurity in the project's implementation areas. Therefore, in case of insecurity Almanar will follow security protocol and will consult with SHF about any changes and modification, if needed



## Monitoring & Reporting plan

The monitoring of project activities will be based on approved indicators and MoH guidelines. Routine data collection and monitoring of the project activities will be conducted by health/nutrition officer using Monitoring Tools (Forms, checklist, home visits reports) - Weekly update reports on activities - Monthly program meetings held at field Level - Monthly progress report, including analysis and explanation of results and trends and analysis of gender related issues. The health/nutrition officer at the field is responsible for the collection and entry of Health and Nutrition data and IYCF data onto respective databases. This data is submitted to the quality and information officer and health and nutrition manager for analysis, reporting and to identify site and programme needs. Ensures that all of the health and nutrition interventions within sphere standards through regular monitoring visits to the health and nutrition clinics and IYCF groups. The meetings also review the progress of the nutrition intervention across the projects. Head office team spend time in the field and detailed trip reports are produced, which include recommendations and action points. The Grants Manager improves donor relations, communication and ensures donor compliance.

Monthly narrative reports will be submitted to MOH and to the locality by Almanar's project team with the monthly updates of each targeted area covering the MOH requirements. Quarterly financial reports and mid- term narrative reports to donor will be submitted. All data will be gender and age disaggregated. Sphere minimum standards will be used to measure the success of the activities.

## **8.EXIT STRATEGY & SUSTAINABILITY**

### Exit Strategy and Sustainability

To ensure the sustainability of the services, capacity building will be provided for MOH seconded staff and community health promoters by enroll MOH seconded staff in CMAM, NiE, and monitoring and report writing training and the community health promoters (CHPs) in CMAM training.

In addition the rehabilitations of Mayo center in Jabel Awlia Locality as well as construction of 1 shelter in Wd-Ramly, this will support the sustainability of the project through handling it to the Ministry of Health.

## **9. COORDINATION AND COMPLEMENTARITY**

### Coordination and Complementarity

Almanar has a strong track record in working with affected populations especially the floods crisis, with well qualified staff, very strong community structures in place, good relationships with the communities and LGAs and consultation in project design and implementation, responding to flood emergency and recovery humanitarian needs with a comprehensive 'do no harm approach' across sector of health and nutrition, and other interventions. Close coordination and collaboration with relevant government and other humanitarian actors at the sites to ensure access to diversified complementary services i.e. WASH, Education, FSL and Protection through strong and effective referral pathway.

Almanar is already working in the one of the targeted localities "Mayo" targeting the SSR, IDPs and host communities providing Health and Nutrition services.

## **10.SUB-IMPLEMENTING PARTNER(S)**

Partner Name	Partner Type	Budget in US\$	Activities towards Implementation
<b>Total</b>			

## **11.BUDGET**

Code	Budget Line Description	D / S	Quantity	Unit cost	Duration Recurrence	% charged to CHF	Total Cost
------	-------------------------	-------	----------	-----------	---------------------	------------------	------------

### **1. Staff and Other Personnel Costs**

1.1	Nutrition Supervisor/Nutritionist	D	2	130.00	8	100.00	2,080.00
	<i>The Nutrition Supervisor/Nutritionist will be responsible for providing technical input and oversight to the daily activities of CMAM activities, ensuring programmes are providing care of quality to all the patients, assure the respect of the protocols executed in line with MoH guidelines, Almanar procedures, international humanitarian standards and donor guidelines, with the assistance of the MoH seconded Nutritionists and the Khartoum-based Nutrition officers as necessary. This position demands the technical expertise to manage, organize and support all aspects of the programme; including coordinating with other agencies, training and supervising OTPs staff, collecting and monitoring nutrition data and reporting on programme progress.</i>						
1.2	Nutrition officer	D	1	150.00	8	100.00	1,200.00
	<i>the position is directly attached to the OTPs in the locality, providing technical support and managing the performance of the OTP team, also responsible of coordinating the activities at the locality level.</i>						
1.3	medical Assistants	D	2	100.00	8	100.00	1,600.00
	<i>Cost of Monthly incentive for 2 medical Assistants (1 in Mayo + 1 in Wadramli)</i>						
1.4	Registrar	D	2	85.00	8	100.00	1,360.00
	<i>Cost of Monthly incentive for 2 Registrars (1 in Mayo + 1 in Wadramli)</i>						
1.5	statistician	D	2	85.00	8	100.00	1,360.00
	<i>Cost of Monthly incentive for 2 statisticians (1 in Mayo + 1 in Wadramli)</i>						
1.6	Measurer and gross monitoring	D	2	85.00	8	100.00	1,360.00
	<i>Cost of Monthly incentive for 2 Measurers (1 in Mayo + 1 in Wadramli)</i>						
1.7	Community Outreach Supervisor	D	2	70.00	8	100.00	1,120.00

<i>Cost of Monthly incentive for 2 Community Outreach Supervisors (1 in Mayo + 1 in Wadramli)</i>							
1.8	Community health promoters	D	20	50.00	8	100.00	8,000.00
<i>Cost of Monthly incentive for 20 Community health promoters (CHPs) (10 in Mayo + 10 in Wadramli)</i>							
1.9	Guards (2 per PHC)	D	4	90.00	8	100.00	2,880.00
<i>guards responsible of offices/OTPs security</i>							
1.10	Cleaners	D	2	90.00	8	100.00	1,440.00
<i>cleaners responsible for keeping the office clean</i>							
1.11	Driver	S	2	140.00	8	10.00	224.00
<i>Driver responsible of vehicles and staff transport to the field sites for project implementation</i>							
1.12	Health & Nutrition Manager	S	1	900.00	8	25.00	1,800.00
<i>The Health &amp; Nutrition Manger will be responsible for management and technical input of Almanar nutrition and health education activities, ensuring that programmes are executed in line with MoH guidelines, Almanar procedures, international humanitarian standards and donor guidelines. Attend coordination meeting with UNICEF and MoH at Khartoum level, This position demands technical expertise to manage, organize and support all aspects of the programme; including coordinating with other agencies, training and supervising local staff, collecting and monitoring nutrition data and reporting on programme progress.</i>							
1.13	Grants, M&E Manager	S	1	900.00	8	10.00	720.00
<i>4Grants manager is responsible of compilation of monthly and donors reports, monitoring tools development, monthly project work plans monitoring the ensuring program quality, working with finance and program in ensuring the application of donors regulations, and supporting the executive director in ensuring timely , reporting to the donors.</i>							
1.14	Finance Manager	S	1	900.00	8	10.00	720.00
<i>The finance manager is responsible of controlling the budget, all the financial system and implementation of the financial strategy of donors and Almanar following donors agreement, producing the monthly BvA report, donors quality reports, and responsible of the financial system which is the QUICKBOOK.</i>							
1.15	Finance Officer	S	1	600.00	8	10.00	480.00
<i>finance officers are responsible of controlling the budget, all the financial system and implementation of the financial strategy of donors and Almanar following donors agreement, producing monthly report using QUICKBOOK.</i>							
1.16	Procurement Officer	S	1	600.00	8	10.00	480.00
<i>responsible of all procurement following Almanar procurement policy and procedures, maintenance and movement of the vehicles, drivers and fuel , responsible of ensuring staff contracts, recruitment, consultants, payroll and annual leaves, and ensuring staff performance with the supervisors / maintenance and movement of the vehicles, drivers and fuel in addition to the assets and store.</i>							
1.17	Operation manager	S	1	900.00	8	10.00	720.00
<i>Operation manager has the overall responsibility of the operation staff in addition to cash management in addition to HAC procedures.</i>							
1.18	Quality Control Manager	S	1	900.00	8	10.00	720.00
1.19	HR S. officer	S	1	600.00	8	10.00	480.00
<i>HR officer responsibility is all issues related to staff , contracts, recruitment, consultants, payroll and annual leaves, and ensuring staff performance with the supervisors.</i>							
1.20	Executive Director	S	1	1,800.00	8	10.00	1,440.00
<i>Contribute to a, strategic analysis of program approach being sectoral or geographical focus, reinforcing the chosen orientations, guarantying both program quality, and implementation of core program principals. Provide programmatic guidance in the review, update, and modification of the protection sector strategy as appropriate. Ensure cultural and political documented analyses of areas of interest as concerns programming in operational states and neighboring areas. Supervise the program team to design and lead budget-conscious implementation, provide technical support, and give strategic guidance to the field sites. Plan and oversee the program team with the overall objective of providing coordinated, timely, appropriate, and consistent support in a fully integrated approach to field site project implementation. Develop a clear and coordinated Emergency Preparedness strategy to allow protection program to respond effectively and immediately to conflict-related emergencies</i>							
<b>Section Total</b>							<b>30,184.00</b>

## 2. Supplies, Commodities, Materials

2.1	Screening for 3,000 (1530 Girls, 1,470 Boys) (765 Girls, 735 Boys per each area) under 5 children for SAM detection in Mayo and Wramly H/N Centers	D	36	300.00	1	100.00	10,800.00
-----	--	---	----	--------	---	--------	-----------



Total of 36 screening during 8 months

20 in Mayo (one every two months, 4 screening, 5 areas)

16 in Wadramli (one every month, 8 screening, 2 areas)

the lumpsum cost covers: cost of vehicle rent, refreshment, water, ice and incentive for CHPs working other than those who do the regular routine work in the centers, banners

2.2	Admit, trace and treat 2000 (1020 Girls, 980 Boys) SAM children (510 Girls, 490 Boys per each area) in Mayo & Wadramly in Khartoum state.	D	2000	30.00	1	100.00	60,000.00
	<i>cost of admissions and treatment for 2000 SAM cases, 1000 per OTP</i>						
	<i>cost covers SAM cases treatment , CMAM protocol routine drugs, water, soaps, generators fuel, Children need utensils (cups, water container "appetite test" as part of CMAM protocol, hand wash container, plastic mats, garbage collection bags for the 2 centers</i>						
2.3	Conduct 13 nutrition mobile OTP in Mayo and Wadramly areas, to reach beneficiaries at the inaccessible areas. The nutritionist and community health promoters conduct home visits to the beneficiaries within the catchment areas to readmit the defaulted children in the program, reaching new SAM cases in their areas.	D	13	50.67	8	100.00	5,269.68
	<i>cost of 104 mobile OTPs</i>						
	<i>40 in Mayo (5 mob/5 areas per month - for 8 months)</i>						
	<i>64 in Wadramli (8 mob for, 8 months)</i>						
	<i>Equal total of 13 mobiles on monthly basis.</i>						
	<i>cost covers refreshment for staff &amp; CHPs (Cost of RUTF loading offloading)</i>						
2.4	Cost of RUTF transportation	D	2	360.00	1	100.00	720.00
	<i>cost covers transportation of RUTF from the factory to the 2 centers twice during the project duration and cost of loading offloading</i>						
2.5	Conduct 80 cleaning campaigns in Mayo area.	D	80	223.00	1	100.00	17,840.00
	<i>Cost of procuring cleaning tools (soap, sweepers, plastic bags, gloves, masks) and other related materials. rent of tent, vehicle rent, loud speaker, chairs, refreshment for people, banners</i>						
2.6	construction of one shelter in Wadramly PHC , and rehabilitation and furnishing of the two centers in two target areas.	D	1	7,288.00	1	100.00	7,288.00
	<i>including cementing, paints and waiting shelter desks, cupboards, chairs and benches as set per each center (2 nutrition centers)</i>						
2.7	Develop 60 IYCF mothers support groups from the communities 600 mothers ( 300 in each area)	D	60	200.00	1	100.00	12,000.00
	<i>cost of IYCF leaders training to form and lead IYCF 60 groups, cost of training of 600 mothers to develop IYCF groups, running cost for IYCF groups (Monthly cost of health education messages and refreshment for 60 mothers groups), cost of IYCF materials (printing small book for mothers and big books and Flips for the leaders, printing messages in bigger size to facilitate understanding, stationary)</i>						
2.8	Provide 9600 individuals with awareness raising sessions (4800 women and 4800 men) in the two target areas (8,064 in Mayo area, 4,032 men, and 4,032 women) and 1,536 in Wadramly area (768 men, and 768 women))	D	192	113.00	1	100.00	21,696.00
	<i>cost of 192 awareness sessions (160 session in Mayo + 32 sessions in Wadramli) covers Cost of AWRs materials (nutrition curriculum, awareness raising messages and books for the CHPs, stationary (notes, pens, A4, flip charts ...) and nutrition cards), cost of refreshment, Cost of tent &amp; chairs rent</i>						
2.9	Provide Training in CMAM for OTPs 11 technical staff	D	1	240.00	5	100.00	1,200.00
	<i>Cost of flip charts, stationary, food, refreshment transportation, banners and other materials used for training in addition to trainer incentive. 2 trainings for OTP technical staff , 1 per each site for 2 groups for 5 days</i>						
	<i>5 staff in Mayo + 5 staff in Wadramli + 1 nutrition officer</i>						
2.10	Provide training in CMAM for 40 Community Health Volunteers in the 2 targeted Areas / 20 CHPs per training.	D	2	275.00	5	100.00	2,750.00
	<i>Cost of flip charts, stationary, food, refreshment transportation, banners and other materials used for training in addition to trainer incentive. 2 trainings for OTP CHPs , 1 per each site for 2 groups for 5 days</i>						
	<i>Total of 40 CHPs, 20/OTP, 20 in Mayo + 20 in Wadramli</i>						
2.11	Visibility cost	D	1	1,229.33	1	100.00	1,229.33
	<i>Cost of abarons, T-shirts and caps for staff and CHPs with SHF and Almanar's logos</i>						
2.12	Vehicle rental / Mayo	D	1	200.00	8	100.00	1,600.00

		<i>Vehicle rental to facilitate routine project interventions, strengthening community outreach activities which include defaulter and other program activities not covered by screening (4 times per month / 50 USD per week = 200 USD per month) in Mayo area Khartoum state</i>					
2.13	Vehicle rental / Wadramli	D	1	1,100.00	8	100.00	8,800.00
		<i>Vehicle rental to facilitate routine project interventions, strengthening community outreach activities which include defaulter and other program activities not covered by screening (50 USD per day, 22 days per month = 1,100 SDG per month) in Wadramli area Khartoum state</i>					
		<b>Section Total</b>					
		<b>151,193.01</b>					
<b>3. Equipment</b>							
NA	NA	NA	0	0.00	0	0	0.00
		<b>Section Total</b>					
		<b>0.00</b>					
<b>4. Contractual Services</b>							
NA	NA	NA	0	0.00	0	0	0.00
		<b>Section Total</b>					
		<b>0.00</b>					
<b>5. Travel</b>							
5.1	Monitoring visit	D	2	22.00	32	100.00	1,408.00
		<i>Cost of MoH staff (2 nutrition specialist) for weekly monitoring visits, reporting's, and on job trainings for AMVO staff in Mayo &amp; Wadramli OTPs in reporting and on job trainings.</i>					
		<b>Section Total</b>					
		<b>1,408.00</b>					
<b>6. Transfers and Grants to Counterparts</b>							
NA	NA	NA	0	0.00	0	0	0.00
		<b>Section Total</b>					
		<b>0.00</b>					
<b>7. General Operating and Other Direct Costs</b>							
7.1	Maintenance of veichle	S	1	780.00	8	12.00	748.80
		<i>the cost covers 12% of the total cost of the maintenance of 1 vehicle in Khartoum. Cost covers purchasing of consumables such as tires, oil filters , fuel filters. vehicle oil, oil machine, air filter, filter paper, filter diesel. the office vehicle will be used to transport staff when the direct vehicle be not available for bank, meetings, monitoring when needed</i>					
7.2	Fuel cost	S	1	600.00	8	12.00	576.00
		<i>12% Contribution to cost for fuel for 1 vehicle in Khartoum. the office vehicle will be used to transport staff when the direct vehicle be not available for bank, meetings, monitoring when needed</i>					
7.3	Office rent	S	1	2,350.00	8	12.00	2,256.00
		<i>the cost covers 12% of the rent of the main office in Khartoum</i>					
7.4	Utilities	S	1	685.00	8	12.00	657.60
		<i>the cost covers 12% of electricity, water, garbage ... etc</i>					
7.5	Communication (mobile phone & recharge of internet modems)	S	1	590.00	8	12.00	566.40
		<i>the cost covers 12% of office telephone pill, mobile cards and internet to be used for the project facilitation and communication</i>					
7.6	Office supplies	S	1	600.00	8	12.00	576.00



Allocation Type  
 Requesting Organisation  
 Project Title  
 Fund Project code  
 Actual date [start - end]  
 Cluster

2019 - SHF Reserve for Emergencies  
 Almanar Voluntary Organization (AMVO)  
 Nutrition response to floods affected population in Mayo and Wadramli in  
 Khartoum state  
 SUD-19/HSD20/RE/N/NGO/14293  
 27/10/2019 - 26/06/2020  
 NUTRITION

Staff and Other Personnel Costs (please itemize costs of staff, consultants and other personnel to be recruited directly by the implementing partner for project)

Code	Budget Line Description	D / S	Quantity	Unit Cost	Duration Recurrence	% Cost	Total Cost
1.1	Nutrition Supervisor/Nutritionist	D	2	\$130.00	8	100.00	\$2,080.00
	The Nutrition Supervisor/Nutritionist will be responsible for providing technical input and oversight to the daily activities of CMAM activities, ensuring programmes are providing care of quality to all the patients, assure the respect of the protocols executed in line with MoH guidelines, Almanar procedures, international humanitarian standards and donor guidelines, with the assistance of the MoH seconded Nutritionists and the Khartoum-based Nutrition officers as necessary. This position demands the technical expertise to manage, organize and support all aspects of the programme; including coordinating with other agencies, training and supervising OTPs staff, collecting and monitoring nutrition data and reporting on programme progress.						
1.2	Nutrition officer	D	1	\$150.00	8	100.00	\$1,200.00
	the position is directly attached to the OTPs in the locality, providing technical support and managing the performance of the OTP team, also responsible of coordinating the activities at the locality level.						
1.3	medical Assistants	D	2	\$100.00	8	100.00	\$1,600.00
	Cost of Monthly incentive for 2 medical Assistants (1 in Mayo + 1 in Wadramli)						
1.4	Registrar	D	2	\$85.00	8	100.00	\$1,360.00
	Cost of Monthly incentive for 2 Registrars (1 in Mayo + 1 in Wadramli)						
1.5	statistician	D	2	\$85.00	8	100.00	\$1,360.00
	Cost of Monthly incentive for 2 statisticians (1 in Mayo + 1 in Wadramli)						
1.6	Measurer and gross monitoring	D	2	\$85.00	8	100.00	\$1,360.00
	Cost of Monthly incentive for 2 Measurers (1 in Mayo + 1 in Wadramli)						
1.7	Community Outreach Supervisor	D	2	\$70.00	8	100.00	\$1,120.00
	Cost of Monthly incentive for 2 Community Outreach Supervisors (1 in Mayo + 1 in Wadramli)						
1.8	Community health promoters	D	20	\$50.00	8	100.00	\$8,000.00
	Cost of Monthly incentive for 20 Community health promoters (CHPs) (10 in Mayo + 10 in Wadramli)						
1.9	Guards (2 per PHC)	D	4	\$90.00	8	100.00	\$2,880.00
	guards responsible of offices/OTPs security						
1.10	Cleaners	D	2	\$90.00	8	100.00	\$1,440.00
	cleaners responsible for keeping the office clean						
1.11	Driver	S	2	\$140.00	8	10.00	\$224.00
	Driver responsible of vehicles and staff transport to the field sites for project implementation						
1.12	Health & Nutrition Manager	S	1	\$900.00	8	25.00	\$1,800.00
	The Health & Nutrition Manger will be responsible for management and technical input of Almanar nutrition and health education activities, ensuring that programmes are executed in line with MoH guidelines, Almanar procedures, international humanitarian standards and donor guidelines. Attend coordination meeting with UNICEF and MoH at Khartoum level, This position demands technical expertise to manage, organize and support all aspects of the programme; including coordinating with other agencies, training and supervising local staff, collecting and monitoring nutrition data and reporting on programme progress.						
1.13	Grants, M&E Manager	S	1	\$900.00	8	10.00	\$720.00
	4Grants manager is responsible of compilation of monthly and donors reports, monitoring tools development, monthly project work plans monitoring the ensuring program quality, working with finance and program in ensuring the application of donors regulations, and supporting the executive director in ensuring timely , reporting to the donors.						
1.14	Finance Manager	S	1	\$900.00	8	10.00	\$720.00
	Almanar following donors agreement, producing the monthly BvA report, donors quality reports, and responsible of the financial system which is the QUICKBOOK.						
1.15	Finance Officer	S	1	\$600.00	8	10.00	\$480.00
	finance officers are responsible of controlling the budget, all the financial system and implementation of the financial strategy of donors and Almanar following donors agreement, producing monthly report using QUICKBOOK.						
1.16	Procurement Officer	S	1	\$600.00	8	10.00	\$480.00
	responsible of all procurement following Almanar procurement policy and procedures, maintenance and movement of the vehicles, drivers and fuel , responsible of ensuring staff contracts, recruitment, consultants, payroll and annual leaves, and ensuring staff performance with the supervisors / maintenance and movement of the vehicles, drivers and fuel in addition to the assets and store.						
1.17	Operation manager	S	1	\$900.00	8	10.00	\$720.00
1.18	Quality Control Manager	S	1	\$900.00	8	10.00	\$720.00
1.19	HR S. officer	S	1	\$600.00	8	10.00	\$480.00
	HR officer responsibility is all issues related to staff , contracts, recruitment, consultants, payroll and annual leaves, and ensuring staff performance with the supervisors.						
1.20	Executive Director	S	1	\$1,800.00	8	10.00	\$1,440.00

*NA*

*10*



	Contribute to a, strategic analysis of program approach being sectoral or geographical focus, reinforcing the chosen orientations, guarantying both program quality, and implementation of core program principals. Provide programmatic guidance in the review, update, and modification of the protection sector strategy as appropriate. Ensure cultural and political documented analyses of areas of interest as concerns programming in operational states and neighboring areas. Supervise the program team to design and lead budget-conscious implementation, provide technical support, and give strategic guidance to the field sites. Plan and oversee the program team with the overall objective of providing coordinated, timely, appropriate, and consistent support in a fully integrated approach to field site project implementation. Develop a clear and coordinated Emergency Preparedness strategy to allow protection program to respond effectively and immediately to conflict-related emergencies							
	<b>Sub Total</b>							\$30,184.00
<b>Supplies, Commodities, Materials (please itemize direct and indirect costs of consumables to be purchased under the project, including associated transportat</b>								
Code	Budget Line Description	D / S	Quantity	Unit Cost	Duration Recurrence	% Cost	Total Cost	
2.1	Screening for 3,000 (1530 Girls, 1,470 Boys) (765 Girls, 735 Boys per	D	36	\$300.00	1	100.00	\$10,800.00	
	Total of 36 screening during 8 months 20 in Mayo (one every two months, 4 screening ,5 areas) 16 in Wadramli (one every month,8 screening, 2 areas) the lumpsum cost covers: cost of vehicle rent, refreshment, water, ice and incentive for CHPs working other than those who do the regular routine work in the centers, banners							
2.2	Admit, trace and treat 2000 (1020 Girls, 980 Boys) SAM children (51	D	2000	\$30.00	1	100.00	\$60,000.00	
	cost of admissions and treatment for 2000 SAM cases, 1000 per OTP cost covers SAM cases treatment , CMAM protocol routine drugs, water, soaps, generators fuel, Children need utensils (cups, water container "appetite test" as part of CMAM protocol, hand wash container, plastic mats, garbage collection bags for the 2 centers							
2.3	Conduct 13 nutrition mobile OTP in Mayo and Wadramly areas, to re	D	13	\$50.67	8	100.00	\$5,269.68	
	40 in Mayo (5 mob/5 areas per month for 8 months) 64 in Wadramli (8 mob for, 8 months) Equal total of 13 mobiles on monthly basis.  cost covers refreshment for staff & CHPs (Cost of RUTF loading offloading)							
2.4	Cost of RUTF transportation	D	2	\$360.00	1	100.00	\$720.00	
	cost covers transportation of RUTF from the factory to the 2 centers twice during the project duration and cost of loading offloading							
2.5	Conduct 80 cleaning campaigns in Mayo area.	D	80	\$223.00	1	100.00	\$17,840.00	
	Cost of procuring cleaning tools (soap, sweepers, plastic bags, gloves, masks) and other related materials. rent of tent, vehicle rent, loud speaker, chairs, refreshment for people, banners							
2.6	construction of one shelter in Wadramly PHC , and rehabilitation and	D	1	\$7,288.00	1	100.00	\$7,288.00	
	including cementing, paints and waiting shelter desks, cupboards, chairs and benches as set per each center (2 nutrition centers)							
2.7	Develop 60 IYCF mothers support groups from the communities 600	D	60	\$200.00	1	100.00	\$12,000.00	
	cost of IYCF leaders training to form and lead IYCF 60 groups, cost of training of 600 mothers to develop IYCF groups, running cost for IYCF groups (Monthly cost of health education messages and refreshment for 60 mothers groups), cost of IYCF materials (printing small book for mothers and big books and Flips for the leaders, printing messages in bigger size to facilitate understanding, stationary)							
2.8	Provide 9600 individuals with awareness raising sessions (4800 wom	D	192	\$113.00	1	100.00	\$21,696.00	
	cost of 192 awareness sessions (160 session in Mayo + 32 sessions in Wadramli) covers Cost of AWRs materials (nutrition curriculum, awareness raising messages and books for the CHPs, stationary (notes, pens, A4, flip charts ...) and nutrition cards), cost of refreshment, Cost of tent & chairs rent							
2.9	Provide Training in CMAM for OTPs 11 technical staff	D	1	\$240.00	5	100.00	\$1,200.00	
	Cost of flip charts, stationary, food, refreshment transportation, banners and other materials used for training in addition to trainer incentive. 2 trainings for OTP technical staff , 1 per each site for 2 groups for 5 days  5 staff in Mayo + 5 staff in Wadramli + 1 nutrition officer							
2.10	Provide training in CMAM for 40 Community Health Volunteers in th	D	2	\$275.00	5	100.00	\$2,750.00	
	Cost of flip charts, stationary, food, refreshment transportation, banners and other materials used for training in addition to trainer incentive. 2 trainings for OTP CHPs , 1 per each site for 2 groups for 5 days  Total of 40 CHPs, 20/OTP, 20 in Mayo + 20 in Wadramli							
2.11	Visibility cost	D	1	\$1,229.33	1	100.00	\$1,229.33	
	Cost of abarons, T-shirts and caps for staff and CHPs with SHF and Almanar's logos							
2.12	Vehicle rental / Mayo	D	1	\$200.00	8	100.00	\$1,600.00	
	Vehicle rental to facilitate routine project interventions, strengthening community outreach activities which include defaulter and other program activities not covered by screening (4 times per month / 50 USD per week = 200 USD per month) in Mayo area Khartoum state							
2.13	Vehicle rental / Wadramli	D	1	\$1,100.00	8	100.00	\$8,800.00	
	Vehicle rental to facilitate routine project interventions, strengthening community outreach activities which include defaulter and other program activities not covered by screening (50 USD per day, 22 days per month = 1,100 USD per month) in Wadramli area Khartoum state							
	<b>Sub Total</b>						\$151,193.01	
<b>Equipment (please itemize costs of non-consumables to be purchased under the project)</b>								
Code	Budget Line Description	D / S	Quantity	Unit Cost	Duration Recurrence	% Cost	Total Cost	
	<b>Sub Total</b>						\$0.00	



Contractual Services (please list works and services to be contracted under the project)							
Code	Budget Line Description	D / S	Quantity	Unit Cost	Duration Recurrence	% Cost	Total Cost
	<b>Sub Total</b>						\$0.00
Travel (please itemize travel costs of staff, consultants and other personnel for project implementation)							
Code	Budget Line Description	D / S	Quantity	Unit Cost	Duration Recurrence	% Cost	Total Cost
5.1	Monitoring visit	D	2	\$22.00	32	100.00	\$1,408.00
	Cost of MoH staff (2 nutrition specialist) for weekly monitoring visits, reporting's, and on job trainings for AMVO staff in Mayo & Wadramli OTPs in reporting and on job trainings.						
	<b>Sub Total</b>						\$1,408.00
Transfers and Grants to Counterparts (please list transfers and sub-grants to project implementing partners)							
Code	Budget Line Description	D / S	Quantity	Unit Cost	Duration Recurrence	% Cost	Total Cost
	<b>Sub Total</b>						\$0.00
General Operating and Other Direct Costs (please include general operating expenses and other direct costs for project implementation)							
Code	Budget Line Description	D / S	Quantity	Unit Cost	Duration Recurrence	% Cost	Total Cost
7.1	Maintenance of veichle	S	1	\$780.00	8	12.00	\$748.80
	the cost covers 12% of the total cost of the maintenance of 1 vehicle in Khartoum. Cost covers purchasing of consumables such as tires, oil filters , fuel filters. vehicle oil, oil machine, air filter, filter paper, filter diesel. the office vehicle will be used to transport staff when the direct vehicle be not available for bank, meetings, monitoring when needed						
7.2	Fuel cost	S	1	\$600.00	8	12.00	\$576.00
	12% Contribution to cost for fuel for 1 vehicle in Khartoum. the office vehicle will be used to transport staff when the direct vehicle be not available for bank, meetings, monitoring when needed						
7.3	Office rent	S	1	\$2,350.00	8	12.00	\$2,256.00
	the cost covers 12% of the rent of the main office in Khartoum						
7.4	Utilities	S	1	\$685.00	8	12.00	\$657.60
	the cost covers 12% of electricity, water, garbage ... etc						
7.5	Communication (mobile phone & recharge of internet modems)	S	1	\$590.00	8	12.00	\$566.40
	the cost covers 12% of office telephone pill, mobile cards and internet to be used for the project facilitation and communication						
7.6	Office supplies	S	1	\$600.00	8	12.00	\$576.00
	Cost covers 12% the Office other running charges KRT This cost covers purchasing of white tissues, toilet papers, air refresher, Dettol, soap for hands washing, kitchen soap, sugar and tea for staff, office cleaning soap, water for drinking, cleaning tools, gas , garden services						
	<b>Sub Total</b>						\$5,380.80
	<b>Sub Total</b>						\$188,165.81
<b>PSC Cost</b>							
	PSC Rate (insert percentage, not to exceed 7 percent)						7.00
	PSC Amount						\$13,171.61
	<b>Total Fund Project Cost</b>						\$201,337.42
	<b>Grand Total Fund Project Cost</b>						\$201,337.42

NA

B

